

**INSTITUTE LEVEL /AGAINST CAP VACANCY
MBA 2024-25****Institute Code MB6168**

Application is invited for admission to First year MBA programme for 27 (Twenty Seven) Vacancies after CAP Round III.

Aspiring Candidates fulfilling the eligibility criteria as notified by the Government and specified by the appropriate authority , from time to time, shall apply to the director of the institution for admission at the Institute level /Against cap vacancy as provided in admission rule 3(3)(b) of information brochure for admission to Post Graduate Technical Course (2024-25)

Sr. No	Activity	Schedule	
		First Date	Last Date
1	Application invited for MBA First Year Admission for A.Y.2024-25	8th September 2024	9th September 2024 up to 12.00 p.m.
2	Scrutinize and verify the application received	9th September 2024 after 12.00 p.m.	9th September 2024 up to 03.00 p.m
3	Display of the provisional merit list	9th September 2024 at 05.00 p.m	
4	Submission of grievances if any, for all type of Candidates	10th September 2024 up to 12.00 a.m.	
5	Display of the Final Merit list	10 th September 2024 at 05.00 p.m.	
6	Reporting to the Institute and Confirmation of Admission by submitting required documents and payment of fee.	11 th September 2024	12 th September 2024 up to 05.00 p.m.


Dr. Sunil Dhanwade

Director, DYPCMR

Director**Dr. D. Y. Patil Centre For****Management and Research**

Gat No. 1029/1030, Chikhali, Pune - 411 062.

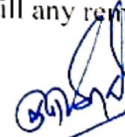
**Institution-Level Admission and Vacant Seat Admission Procedure for MBA First Year
(Academic Year 2024-25)**

Sr. No	Activity	Schedule
1	Application invited for MBA First Year Admission for A.Y.2024-25	8th September 2024 to 9th September 2024 until 12:00 p.m.

- The application process for admission to MBA First Year for the academic year 2024-25 begins on 8th September 2024. The last date to submit applications is 9th September 2024, until 12:00 p.m.
- 2 | **Scrutinize and verify the applications received** | 9th September 2024 after 12:00 p.m. to 9th September 2024 until 03:00 p.m.
- After the applications are received, they will be scrutinized and verified by the concerned authorities to ensure that all necessary documents and requirements are fulfilled. This process will take place on 9th September 2024, between 12:00 p.m. and 3:00 p.m.
- 3 | **Display of the provisional merit list** | 9th September 2024 at 05:00 p.m.
- A provisional merit list will be displayed on 9th September 2024, at 5:00 p.m. The merit list will include all candidates who have applied and been verified for the MBA First Year program.
- 4 | **Submission of grievances (if any) by all types of candidates** | 10th September 2024 until 12:00 a.m.
- Candidates can submit any grievances related to the provisional merit list or application process until 12:00 a.m. on 10th September 2024. This will allow candidates to raise concerns or discrepancies for further review.
- 5 | **Display of the Final Merit List** | 10th September 2024 at 05:00 p.m.
- After addressing any grievances, the final merit list will be displayed on 10th September 2024, at 5:00 p.m. This list will be final and will determine the candidates eligible for admission.
- 6 | **Reporting to the Institute and Confirmation of Admission by submitting required documents and payment of fees** | 11th September 2024 to 12th September 2024 until 05:00 p.m.
- Candidates who have been included in the final merit list are required to report to the institute for confirmation of their admission. This process will take place from 11th September to 12th September 2024, until 5:00 p.m. Candidates must submit all required documents and make the payment of admission fees by this deadline to confirm their seat.

Admission Procedure for Vacant Seats at the Institution Level:

In case there are vacant seats after the above process, the institution may follow additional rounds of admission at the institutional level. These rounds are conducted to fill any remaining seats through a prescribed process, which may involve the following steps:



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- **Notification of vacant seats:** The institution will notify any vacant seats available for admission after the first round of admissions.
- **Submission of fresh applications or participation in further rounds:** Eligible candidates can apply or participate in subsequent rounds based on the available seats.
- **Merit-based selection:** Candidates will be selected based on their merit and the number of available seats.
- **Document verification and fee submission:** As with the initial round, candidates will be required to submit necessary documents and pay the admission fees to confirm their place.

The institution will notify all candidates about these rounds, and the detailed procedure will be made available as per the requirements.



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