

**SHIKSHAN MAHARSHI DR. D. Y. PATIL SHIKSHAN SANSTHA'S**  
**DR. D. Y. PATIL CENTRE FOR MANAGEMENT & RESEARCH**  
**GAT NO. -1029, 1030, NEWALE VASTI, CHIKHALI, PUNE - 412114**

A meeting was conducted on Saturday 9<sup>th</sup> March, 2019 at the Institute to discuss the items of the agenda given. Members Present:

<b>Sr. No.</b>	<b>Committee Members</b>	<b>Designation</b>
1.	Mr. Abhay B. Kotkar	Member from Management (President-SMDYPSS)
2.	Dr. Sunil S. Dhanawade	Chairperson (Head of the Institution)
3.	Dr. Madhulika Gupta	IQAC- Coordinator (Senior Faculty Member)
4.	Mr. Anil Varma	Member (Parent)
5.	Mr. Dhananjay Patil	Member (Administrative Officer)
6.	Prof. Shreeyash Sohani	Member (Faculty Member)
7.	Prof. Anil Pawar	Member (Faculty Member)
8.	Prof. Rahul Khamkar	Member (Faculty Member)
9.	Mr. Narsingh Desai	Member (Accountant)

**Proceeding and Resolution:**

1. It was resolved to conduct different programs like Remedial Classes, Personal Counselling, Yoga & Meditation Session under Capability Enhancement Scheme.
2. The members also felt the need of conducting a workshop for the benefit of Non-teaching staff to update them particularly with regard to computer literacy, use of MS EXCEL and Public Relations. Resolved to conduct one day workshop for all the non-teaching staff of Institute.
3. Mr. Abhay Kotkar asked the librarian to send the details of latest collection of Books, e-resources (e-book & e-journals) used to augment the teaching learning process so that students get the information they need to complete an assignment and most importantly for the faculty research work, quickly and efficiently. Discussions are held on the effective use of library books among students and time by ordering of new books according to AICTE requirement to provide a better academic ambience.

4. Dr. Sunil Dhanawade highlighted that learning outcomes are the statement of what students are expected to be able to do so as a result of engaging in the learning process. Hence he requested all IQAC members to conduct Guest lectures , workshops and Industry visit for the overall development.
5. The members also recommended to conduct Summer Intership orientation should be done for students of second year and a proper guidance to be given.

Copy to,

1. Mr. Abhay B. Kotkar, President-SMDYPSS
2. All IQAC Members
3. All NAAC Co-ordinators

Yours faithfully,

Dr. Sunil Dhanawade  
Chairperson, IQAC Cell  
DYPCMR



**Director**  
**Dr. D. Y. Patil Centre For**  
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